



**Massachusetts Department of Environmental Protection**

Bureau of Resource Protection – Wetlands

**WPA Form 4A- Abbreviated Notice of Resource Area Delineation**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**Hanover Conservation Commission**

Hanover Wetlands Protection By-law, #6-14



**A. General Information:**

1. Project Type:

- a. ☐ Resource Area Delineation Only  
b. ☐ Resource Area Delineation Subject to Simplified Review

2. Project Location:

a. Street Address **Hanover, MA** c. Zip Code **02339**  
b. City/Town/State

Latitude and Longitude: d. Latitude e. Longitude

Assessors Map/Plan Number Parcel /Lot Number

Registry of Deeds Information: **Plymouth**  
County Book Page Certificate # (if Registered Land)

3. Applicant:

a. & b. First / Last Name c. Company Name

d. Mailing Address

e. City/Town f. State g. Zip Code

h. Phone Number i. Fax Number (if applicable) j. Fax Number (if applicable)

4. Property Owner (if different from applicant) (If multiple owners check this box ☐ and submit names on separate sheet)

a. & b. First / Last Name c. Company Name

d. Mailing Address

e. City/Town , f. State, g. Zip Code

h. Phone Number i. Fax Number j. E-Mail Address

5. Representative: (Please use separate sheet for multiple Representatives)

a. Firm b.& c. Contact Person First / Last Name

d. Mailing address e. City/Town f. State g. Zip Code

h. Phone i. Fax j. Email address

6. Total WPA Fee Paid

(from attached ANRAD Wetland Transmittal Fee Form):

6-1. Total By-Law Fee Paid

(From By-Law Fee Schedule)

a. Total State Fee b. State portion c. City/Town portion d. Total By-Law Fee



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**B. Area(s) Delineated:**

1. Bordering Vegetated Wetland (BVW):

\_\_\_\_\_ Amount of Linear Feet of Boundary Delineated

2. Check all methods used to delineate the Bordering Vegetated Wetland (BVW) boundary:

- a. ☐ DEP BVW Field Data Form (attached)
- b. ☐ Other Methods for Determining the BVW boundary (attach documentation):
1. ☐ 50% or more wetland indicator plants
  2. ☐ Saturated/inundated conditions exist
  3. ☐ Groundwater indicators
  4. ☐ Direct observation
  5. ☐ Hydric soil indicators
  6. ☐ Credible evidence of conditions prior to disturbance.

3. Indicate if any other resource area(s) are delineated:

- |                   |                          |  |                                      |
|-------------------|--------------------------|--|--------------------------------------|
| Resource Area(s): | <input type="checkbox"/> | Riverfront Area                              | Amount delineated: _____ linear feet |
|                   | <input type="checkbox"/> | Intermittent Stream                          | Amount delineated: _____ linear feet |
|                   | <input type="checkbox"/> | Isolated Land Subject to Flooding            | Amount delineated: _____ ln. ft.     |
|                   | <input type="checkbox"/> | Bordering Land Subject to Flooding           | Amount delineated: _____ ln. ft.     |
|                   | <input type="checkbox"/> | Vernal Pool: Potential/Certifiable/Certified | Amt. delineated _____ ln. ft.        |
|                   | <input type="checkbox"/> | Stormwater Storage Facility                  | Amount delineated: _____ ln. ft.     |

**C. Additional Information:**

Applicants must include the following plans with this Abbreviated Notice of Resource Area Delineation.

1. ☐ ANRAD (Delineation Plans Only)
2. ☐ Simplified Review ANRAD with Stormwater (Delineation Plans and Project Plans)
3. ☐ Simplified Review ANRAD without Stormwater (Delineation Plans only)
4. ☐ USGS or other map of the area (along with a narrative description, if necessary), containing sufficient information for the Conservation Commission and the DEP to located the site.
5. ☐ Plans identifying the boundaries of the Bordering Vegetated Wetlands (BVW) (and other resource areas if applicable).
6. ☐ List the titles and final revision dates for all plans and other materials submitted with this ANRAD.



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**D. Simplified Review for Buffer Zone Projects**

I certify that the project design and construction, in order to be eligible for Buffer Zone Simplified Review, complies with the following requirements:

**BOXES 1-10 MUST BE CHECKED IN ORDER FOR THE APPLICATION TO BE ELIGIBLE.**

1. ☐ No work of any kind will occur within any wetland resource areas including Riverfront Area and Bordering Land Subject to Flooding.
2. ☐ The inner 0- to 50- foot wide area from the delineated wetland boundary will not be disturbed by any work associated with this project, including placement of any stormwater management components.
3. ☐ The buffer zone where the work is proposed does not border an Outstanding Resource Water (e.g., certified vernal pool, public water supply reservoir or tributary), as defined in 314 CMR 4.00 or border coastal resource areas at 310 CMR 10.25- 10.35.
4. ☐ The buffer zone is not adjacent to wetland resources with estimated wildlife habitat (which is identified on the most recent Estimated Habitat Map of State-listed Rare Wetlands Wildlife).
5. ☐ If the project is subject to the Massachusetts Stormwater Policy, all work will be conducted in conformance with an approved Stormwater Management Plan.
6. ☐ Erosion and Sedimentation controls will be provided at the 50-foot buffer zone line or limit of work (whichever is a greater distance from the resource area) and be sufficient to protect resource areas during construction.
7. ☐ The buffer zone does not contain an existing slope greater than an average of 15% at its steepest gradient across the 100-foot width of the buffer zone from the edge of the resource area to the outer edge of the buffer zone.
8. ☐ Following completion of the project, the amount of new impervious surface, in combination with existing impervious surfaces, will not exceed 40% of the buffer zone between 50- and 100-feet from a delineated boundary.
9. ☐ If work authorized under Simplified Review is commenced, no work is allowed, and no additional NOI or RDA may be filed, for any work within the 0- to 50-foot buffer zone during the term of an ORAD associated with this application. If work authorized under Simplified Review is **not** commenced, then future NOI's or RDA's may be filed for work within the 0- to 50-foot portion of the buffer zone.
10. The project is a. ☐ **is** b. ☐ **is not** subject to the Massachusetts Stormwater Policy.  
If the project **is** subject to the Stormwater Policy, check one of the following three boxes:
  1. ☐ attached is a Stormwater Management Form (and supporting information)
  2. ☐ no work contemplated at this time; a Stormwater Management Form (and supporting information) will be provided to the Conservation Commission for review and concurrence prior to the commencement of any work on the site.
  3. ☐ Stormwater Management Form is being submitted for a previously issued Order of Resource Area Delineation (delineation only) dated: a. Date: \_\_\_\_\_

b. Title of Stormwater Management Plan

c. Date

Signature of Applicant or Applicant's Representative



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**E. Fees:**

The fee for work proposed under each Abbreviated Notice of Resource Area Delineation must be calculated and submitted to the Conservation Commission and the Department of Environmental Protection (see instructions and Wetland Fee Transmittal Form).

No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

As of this revised application, there are no filing fees due to the Town of Hanover. However, the Applicant is responsible for submitting an amount to establish a Guarantee Deposit Account with the Town of Hanover Conservation Commission. The amount to be determined by the Conservation Staff.

Applicants must submit the following information (in addition to the Wetland Fee Transmittal Form) to confirm fee payment:

1. Check Number for City/Town portion

2. Check date

3. Check Number for State portion

4. Check date

5. Payor Name on checks: First Name

6. Payor Name on checks: Last Name



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**F. Signatures and Submittal Requirements:**

I hereby certify under the penalties of perjury that the foregoing Abbreviated Notice of Resource Area Delineation and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

**I certify that any work associated with the proposed project meets all of the eligibility criteria listed in Section D above.** If the project does not comply with the Section D eligibility requirements, or if I decide to not do the work allowed by the Simplified Review Approval, I will file a Notice of Intent or Request for Determination of Applicability for any proposed future work as required by the Conservation Commission.

I acknowledge that I am responsible for promptly requesting a Certificate of Compliance following completion of any work allowed pursuant to a Simplified Review or no later than three years from the date of the Order of Resource Area Delineation unless the Order is extended on Wetland Form 7a, Extension Permit for the Order of Conditions.

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

I hereby grant permission to the Conservation Agent or member of the Conservation Commission and the Department of Environmental Protection to enter and inspect the area subject to this Notice at reasonable hours to evaluate the project subject to this Notice and to require the submittal of any data deemed necessary by the Conservation Commission or Department for that evaluation.

I acknowledge that failure to comply with these certification requirements is grounds for the Conservation Commission or the Department to take enforcement action.

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1. Signature of Applicant

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2. Date

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3. Signature of Property Owner (if different)

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4. Date

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5. Signature of Representative (if any)

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6. Date



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**E. Signatures and Submittal Requirements- (cont'd):**

***Please include this page with the Application.***

**All applicable boxes should be marked with ☒ or identified as N/A.**

**For Conservation Commission:**

☐ **TWO COMPLETE SETS:**

- ☐ Abbreviated Notice of Resource Area Delineation (Form 4A)
- ☐ Supporting plans, reports, exhibits, and other documents, as necessary
- ☐ Wetland Fee Transmittal Form
- ☐ By-Law Application Fee Schedule with appropriate fee identified
- ☐ List of Abutters
- ☐ Locus

☐ **APPROPRIATE FEES for the Town of Hanover:**

- ☐ **Establishment of GUARANTEE DEPOSIT ACCOUNT** for review of projects by Commission's Consultant.  
Please contact the Hanover Conservation Office at 781-826-6505 for more information.

*\*Plans require detailed information as outlined in the Town of Hanover By-Law Rules and Regulations.  
Visit [Hanovermass.com](http://Hanovermass.com) for a complete set of By-Laws and Regulations. General plan requirements are listed below.*

☐ **PLAN CHECKLIST:**

- |  |  |
|--|--|
| <input type="checkbox"/> wetland line with flag #'s (highlighted blue)                     | <input type="checkbox"/> rights-of-way, easements <i>if applicable</i>     |
| <input type="checkbox"/> wetland type, i.e. Bordering, Isolated                            | <input type="checkbox"/> location of utilities                             |
| <input type="checkbox"/> 100 ft. Riverfront area (highlighted purple) <i>if applicable</i> | <input type="checkbox"/> bar scale   |
| <input type="checkbox"/> 200 ft. Riverfront area (highlighted purple) <i>if applicable</i> | <input type="checkbox"/> north arrow                                       |
| <input type="checkbox"/> floodplain (highlighted orange) as per FEMA flood plain maps      | <input type="checkbox"/> signature & stamp of licensed surveyor/engineer** |
| <input type="checkbox"/> 100 ft. buffer zone (highlighted green)                           | <input type="checkbox"/> Title Block with the following information:       |
| <input type="checkbox"/> name of individual/firm responsible for identifying wetland       | <input type="checkbox"/> owner   |
| <input type="checkbox"/> date wetland flagged  | <input type="checkbox"/> street name and number                            |
| <input type="checkbox"/> existing contours (black dashed line)                             | <input type="checkbox"/> assessor plan and lot                             |
| <input type="checkbox"/> existing structure(s)   | <input type="checkbox"/> plan preparer's name                              |
| <input type="checkbox"/> existing natural and manmade features                             | <input type="checkbox"/> date plan prepared                                |

**For DEP Regional Office: Necessary to obtain a DEP file number and review by DEP.**

- ☐ **One complete set:** (ANRAD Form4A, supporting plans and documents, ANRAD Wetland Fee Transmittal Form, and a copy of the State fee payment)

Send to **DEP SE Regional Office at 20 Riverside Drive, Lakeville, MA 02347** by certified mail or hand delivery.

**For DEP Boston Office:**

- ☐ **One copy of the ANRAD Wetland Fee Transmittal Form & check for the State share of the State fee**  
Send to **MA DEP, P.O. Box 4062, Boston, MA 02211.**

I certify that the above checked items have been completed and understand that incomplete applications are cause for scheduling delays/continuations of public hearings.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

